

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
COUNTY SANITATION DISTRICT NO. 19
HELD AT THE OFFICE OF THE DISTRICT

June 11, 2025
1:30 o'clock, P.M.

The Board of Directors of County Sanitation District No. 19 of Los Angeles County met in regular session.

There were present: Frank Yokoyama, Director from Cerritos
Dandy De Paula, Director from Hawaiian Gardens
Todd Rogers, Director from Lakewood
Suely Saro, Alternate Director from Long Beach
Janice Hahn, Alternate Director from Los Angeles County
Ali Sajjad Taj, Chairperson, Director from Artesia

Absent: None

Also present: Kimberly S. Christensen, Secretary to the Board
Robert Ferrante, Chief Engineer and General Manager
Jessica Lienau, District Counsel

RE: PUBLIC COMMENT
The Chairperson announced this was the time for any questions or comments by members of the public. There were no public comments or questions to address the Board on any matters.

RE: ALTERNATE DIRECTOR FROM CITY OF CERRITOS
A copy of an action taken by the City Council of the City of Cerritos at a meeting held April 10, 2025, was presented to the Secretary stating that Ms. Lynda Johnson, a member of the City Council of the City of Cerritos, was appointed to serve as alternate Director from the city.

Upon motion of Director Rogers, duly seconded and unanimously carried, the action was accepted and ordered filed.

RE: MINUTES
Upon motion of Director Rogers, duly seconded and unanimously carried, the minutes of the regular meeting held April 9, 2025, were approved.

RE: DISTRICT EXPENSES
The following expenses for the months of February and March 2025 were presented and upon motion of Director Rogers, duly seconded and unanimously carried, were approved:

Local District Expenses:

Operations & Maintenance	<u>\$2,732</u>
Total Expenses	<u>\$2,732</u>

RE: SERVICE CHARGE PROGRAM HOLD PUBLIC HEARING ON SERVICE CHARGE REPORT AND COLLECTION ON TAX ROLL
The Chief Engineer and General Manager announced that today the Board would hold a public hearing, and the proposed rate increases associated with the wastewater service charge and the collection of the service charge on the property tax roll were presented. Holding a public hearing and then adopting the Service Charge Report is required each year to collect the wastewater service charge on the property tax roll. The current service charge rate per single-family home is \$14.92 per month (\$179 per year). The rate for fiscal year 2025-26, as previously adopted by the Board of Directors, is \$15.08 per month (\$181 per year). This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases.

The Chairperson opened a public hearing on the Service Charge Report for County Sanitation District No. 19 of Los Angeles County. In response to the Chairperson's question, the Secretary reported that the District has received no protests, correspondence, or telephone calls on the Service Charge Report.

In accordance with Section 5473 of the Health and Safety Code of the State of California, the *County Sanitation District No. 19 Service Charge Report for Fiscal Year 2025-26*, was filed on March 12, 2025, and publication of two newspaper notices for today's public hearing were published in the *Press Telegram*, a daily newspaper. The Service Charge Report addresses the continued collection of the service charge for the District on the tax roll. These charges are needed to supplement the District's existing revenue sources for the forthcoming fiscal year, as discussed in the letter to the Boards, dated February 20, 2025.

The Chairperson announced this was the time for any questions or comments by members of the public.

There being none, the Chairperson closed the public hearing.

RE: SERVICE CHARGE PROGRAM
ADOPT SERVICE CHARGE REPORT

Following the public hearing, upon motion of Director Rogers, duly seconded and unanimously carried, the Board of Directors of County Sanitation

District No. 19 of Los Angeles County approved and adopted the *County Sanitation District No. 19 Service Charge Report for Fiscal Year 2025-26*, which was filed with the Clerk of the Board on March 12, 2025.

RE: WASTEWATER FINANCIAL RESERVE
POLICY - JOINT OUTFALL SYSTEM
FINANCIAL RESERVE POLICY - ADOPT

The Wastewater and Joint Outfall System (JOS) Financial Reserve Policies are the cornerstone of the Districts' financial practices and are crucial to maintaining the Districts' financial stability. As part of the

continuing effort to ensure the Districts follows best practices as it relates to its financial matters, revisions to the Policies are being recommended. Proposed revisions simplify and consolidate funds, reduce reserve target levels, ensure current practices are incorporated, and clarify certain provisions. On March 26, 2025, the Personnel Committee, comprised of the Chairpersons of all active Districts, unanimously endorsed the proposed revisions. A letter summarizing the proposed revisions, together with the updated Policies, was attached to the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short-term and long-term needs to minimize the need for significant rate increases. A recommendation was made to adopt the Wastewater and JOS Financial Reserve Policies.

Upon motion of Director Rogers, duly seconded and unanimously carried, the Wastewater Financial Reserve Policy and the Joint Outfall System Financial Reserve Policy were adopted.

RE: APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2025-26
ESTABLISH AND ADOPT

A letter discussing the 2025-26 fiscal year budget matters and a report on the Joint Outfall System Capital Improvement Program accompanied the agenda. The Government Code requires the governing body of each

local jurisdiction to establish, by resolution, an appropriations limit for each fiscal year. The documentation used in the determination of the appropriations limits must be available 15 days prior to this action being taken. The method by which the Districts' appropriations limits were calculated has been available to the public at the Districts' Joint Administration Office since May 21, 2025, and was provided to the Directors with the letter of June 5, 2025, mailed with the agenda. This item is consistent with the Districts' Guiding Principles of commitment to fiscal responsibility and prudent financial stewardship; and to plan for both short and long term needs to minimize the need for significant rate increases.

The appropriations limit for fiscal year 2025-26 has been determined by adjusting the previous fiscal year's limits using the factors specified in the Government Code. The appropriations limit has also been adjusted to include mandated costs, all in accordance with the procedures outlined in Article XIIB of the Constitution and Section 7910 of the Government Code. A recommendation was made that, in order to comply with legal requirements, this Board adopt an appropriations limit of \$8,232,789 for fiscal year 2025-26.

Upon motion of Director Rogers, duly seconded and unanimously carried, the following resolution was adopted:

BE IT RESOLVED, that pursuant to Section 7910 of the Government Code of the State of California, the Board of Directors of County Sanitation District No. 19 of Los Angeles County does hereby establish and adopt an appropriations limit of \$8,232,789 for fiscal year 2025-26, utilizing the population change and the change in the personal per capita income.

RE: BUDGET 2025-26
OPERATING FUND

In a letter dated June 5, 2025, to the Board, matters were discussed pertaining to the budget for the 2025-26 fiscal

year. A sewerage system final budget for the 2025-26 fiscal year was presented and a recommendation was made that the budget be adopted.

Upon motion of Director Rogers, duly seconded and unanimously carried, the sewerage system final budget for 2025-26 was approved, adopted, and ordered filed.

RE: TAX LEVY
OPERATING FUND

Data for the tax levy necessary for the Operating Fund was presented and a recommendation was made that the tax levy be requested in accordance therewith.

Upon motion of Director Rogers, duly seconded and unanimously carried, the following resolution was adopted:

BE IT HEREBY DETERMINED, RESOLVED, AND ORDERED AS FOLLOWS:

That pursuant to the provisions of Article 6, Section 4815 of the County Sanitation District Act (Chapter 3, Part 3, Division V, of the Health & Safety Code of the State of California), the Board of Directors of County Sanitation District No. 19 of Los Angeles County does hereby find and declare that the sum of \$2,451,000 is and will be the amount necessary to maintain, operate, extend, or repair any work or improvements of the District for the collection, treatment, and disposal of sewage, and to defray all other expenses incidental to the exercise of any of the District's powers, except the amounts necessary to acquire, construct, maintain, and operate a refuse transfer or disposal system, or both, and any other expenses incidental to the operation of the system during the ensuing year and prior to the annual levy of taxes for the fiscal year 2026-27, and the Board of Supervisors of Los Angeles County is hereby requested to cause to be levied and collected at the same time and in the same manner as the next general tax levy for the County a tax upon the real property in the District, in an amount sufficient to raise the required amount, to wit: \$2,451,000, to be paid into the County Treasury to the credit of the Operating Fund of the District.

The Secretary is hereby instructed to furnish a copy of this resolution and statement to the Board of Supervisors of Los Angeles County at least fifteen (15) days before the first day of September 2025.

RE: APPROPRIATIONS
OPERATING FUND 2025-26

Upon motion of Director Rogers, duly seconded and unanimously carried, the appropriations from the Operating Fund for Fiscal Year 2025-26 were ordered

made as shown in the Operating Fund Final Wastewater Budget that was attached to the agenda.

Upon motion of Director Hahn, duly seconded and unanimously carried, the meeting was adjourned.

ALI SAJJAD TAJ
Chairperson

ATTEST:

KIMBERLY S. CHRISTENSEN
Secretary

/ee