



**COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
 DEBIT AUTHORIZATION FORM  
 LIQUID WASTE DISPOSAL PROGRAM**

Company Name: \_\_\_\_\_, Company Number: \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ (Account No. with the Sanitation Districts)

I hereby authorize **the County Sanitation Districts of Los Angeles County**, hereinafter called SANITATION DISTRICTS, to initiate Debit Entries to my Company's \_\_\_\_ Checking Account or \_\_\_\_ Saving Account indicated below at the depository financial institution named below, hereafter called DEPOSITORY, and to debit the same to such account. I acknowledge that the origination of ACH (Automated Clearing House) transactions to my Company's account must comply with the provisions of U.S. law.

Account Name: \_\_\_\_\_

Depository (Bank) Name: \_\_\_\_\_ Branch: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

This authorization is to remain in full force and effect until SANITATION DISTRICTS has received written notification from my Company of its termination in such time and in such manner as to afford SANITATION DISTRICTS and DEPOSITORY a reasonable opportunity to act on it.

Authorized Company Officer: \_\_\_\_\_ Title: \_\_\_\_\_  
 (Print Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: ALL DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

Attach voided check below:

**Instructions:**

1. Please mail original signed form with voided check to the Liquid Waste Program Accountant, Accounting Section, LACSD, 1955 Workman Mill Road, P.O. Box 4998, Whittier, CA 90607-4998. The debit authorization will be set up by the Sanitation Districts and usually takes a business day. A FAX or e-mail scanned copy can be sent to the Program Accountant to start the processing, but the original needs to be submitted. The FAX number and e-mail address of the Program Accountant are given below.
2. There is a bank charge for each debit as follows: Bank of America accounts, \$1.00 per transaction; all other banks, \$2.50 per transaction. A \$25.00 service charge will be applied if the electronic funds transfer is returned for non-sufficient funds.
3. Deposits through the debit authorization system are to be faxed or e-mailed, and are available as soon as the authorized debit amount is credited to your account, usually the same day.
4. For further questions, please call Program Accountant, Kim Schulze, at (562) 908-4288, extension 1105, [kschulze@lacsd.org](mailto:kschulze@lacsd.org), FAX (562) 695-2897, or Program Engineer, David Sonboli, extension 2963, [dsonboli@lacsd.org](mailto:dsonboli@lacsd.org).