

To be held at the OFFICE OF THE DISTRICT
1955 Workman Mill Road, Whittier, California

WEDNESDAY		January 9, 2019		At 1:30 P.M.
COPELAND	FORESTER (Vice Chair)	HANSEN (Chairperson)	WILSON	L. WOODS

1. Approve Minutes of Regular Meeting Held December 12, 2018
2. Approve October 2018 Expenses in Amount of \$163,293.49

Summary: Local District expenses represent costs incurred for operations, maintenance, and capital projects that are the sole responsibility of the individual District. Allocated expenses represent the District’s proportionate share of expenses made by District No. 2, the administrative District, on its behalf pursuant to either the Joint Administration Agreement or the Joint Outfall Agreement. These Agreements provide for the joint administration, technical support and management of the operations, maintenance, and capital costs associated with all of the shared facilities for all of the signatory Districts, along with the methodology for determining the proportionate costs for each District. This item is consistent with the Districts’ Guiding Principle of commitment to fiscal responsibility and prudent financial stewardship.

Local District Expenses:		
Operations & Maintenance (O & M)		\$ 49,907.47
Capital		14,287.11
Allocated Expenses:		
Joint Administration		9,392.25
Technical Support		10,012.80
Joint Outfall		<u>79,693.86</u>
Total Expenses		<u>\$163,293.49</u>

3. Authorize Issuance of Purchase Orders for On-Call Electrical Services for Three-Year Period as Follows:
 - (a) To Tamang Electric, Inc., (TE) in Amount of Approximately \$1,000,000
 - (b) To Hampton Tedder Electric Company, Inc., (HTE) in Amount of Approximately \$1,000,000
 - (c) To Johnson-Peltier Electric, Inc., (JPE) in Amount of Approximately \$1,000,000
 - (d) To Leed Electric, Inc., (LE) in Amount of Approximately \$1,000,000
 - (e) To Rokni Electric Company, Inc., (RE) in Amount of Approximately \$1,000,000
 - (f) To Electro Industry, Inc., (EI) in Amount of Approximately \$1,000,000
 - (g) To Big Sky Electric, Inc., (BSE) in Amount of Approximately \$1,000,000
 - (h) To Carol Electric Company, Inc., (CE) in Amount of Approximately \$1,000,000

Summary: The District’s Wastewater and Solid Waste facilities require outside assistance to supplement staff performing various electrical projects necessary for the maintenance and upgrade of electrical equipment and for emergency services. On-call electrical services are needed to ensure timely support for these facilities and to provide specialized electrical expertise. Requests for Qualifications were mailed to 23 firms, and 11 firms submitted Statements of Qualifications. TE, HTE, JPE, LE, RE, EI, BSE and CE were determined to be the most qualified to provide the required services in a cost-effective manner. Due to the unpredictable nature of electrical projects, having eight on-call electrical firms would ensure that the necessary expertise is available where and when it is needed. Services will be used on an as-needed basis for potentially all Districts’ facilities. In accordance with the Purchasing Policy, District No. 2 will issue and administer the proposed purchase orders and expenditures will be allocated according to actual costs attributable to each District. This item is consistent with the Districts’ Guiding Principle to provide reliable and responsible services with safety first.

4. JOINT CLOSED SESSION – *Conference with Labor Negotiators* (pursuant to Section 54957.6 of the Government Code) – Discussion Only

Summary: The Chief Engineer and General Manager will update the Board on matters concerning the union-represented, self-represented, and non-represented employee units. The Board will meet in

4. Contd.

closed session to discuss this matter pursuant to California Government Code Section 54957.6, *Conference with Labor Negotiators*, Agency Designated Representatives, Grace R. Hyde, Chief Engineer and General Manager; Robert C. Ferrante, Assistant Chief Engineer and Assistant General Manager; and Jennifer Allen, Human Resources Manager.

Adjourn

Status Report: Prior to or during the regular meeting session, the Chief Engineer and General Manager may update the Directors on various matters concerning the Districts that may be of current interest to the Directors.

Public Comment: Members of the public may address the Board of Directors on any item shown on the agenda or matter under the Board’s authority. A “Request to Address Board of Directors” form is available in the foyer. In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Secretary to the Boards’ Office (562) 908-4288, extension 1100. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.101 et seq. ADA Title II).

Document Requests: Links to supporting documents are available online at the time of posting. Agendas and supporting documents or other writings that will be distributed to Board members in connection with matters subject to discussion or consideration at this meeting that are not exempt from disclosure under the Public Records Act are available for inspection following the posting of this agenda at the office of the Secretary to the Boards of Directors located at the Districts’ Joint Administration Building, 1955 Workman Mill Road, Whittier, California, 90601 or at the time of the meeting at the address posted on this agenda.